

19-ALL-0327 Proposal Estimator

Full-Time / Los Alamitos, CA USA

Alliance Spacesystems LLC has an immediate need for a Proposal Estimator. A 40-hour workweek is standard but at times additional hours may be required to fulfill the duties and responsibilities named above.

Position Summary:

The Estimator is responsible for providing support to the business development team for proposal preparation the following areas: estimation of the scope of effort including manufacturing labor hours, engineering labor hours, bill of materials generation for proposal, coordinating vendor quotes in support of proposal pricing. Estimator may also support program managers with estimate to complete labor and materials in support of total program costs at completion.

Essential Functions:

Provide support to Business Development and Program Management team in the areas of:

Proposal Pricing to include:

- Work Breakdown Structure Development
- Generation of Bill of materials
- Proposal preparation
- Estimation of scope of effort including manufacturing hours by functional area
- Maintenance and improvement of the cost estimating spreadsheet

Program Management support to include:

- Task estimate to complete program
- Material purchases required to complete program
- All other duties as requested

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time without or with notice.

Knowledge and Skills:

Successful track record of support/managing complex proposals/programs and meeting all program objectives including cost, schedule, quality, and customer satisfaction.

Proven ability to work effectively with management, engineering, manufacturing personnel, suppliers, business partners, in addition to company senior management.

Basic understanding of engineering drawings and ability to define scope of effort based on drawings and other documentation.

Education Qualification and Experience:

- Minimum 5 years relevant experience in a program team environment on commercial firm-fixed and government cost-plus programs.
- Minimum 3 years relevant experience in an Estimator/Project Engineer/ Project Manager capacity for programs involving engineering and/or manufacturing of composite structures for spacecraft or aircraft applications. *Insufficient knowledge of composites will require hands-on training in an hourly Assembly Technician production role, not to exceed three months.
- Bachelor's Degree preferred
- Proficient in all Microsoft Office applications including MS Project

Physical Requirements:

The physical and environmental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

- Regularly required to use hands and fingers to handle, feel, talk or hear
- Frequently required to sit
- Occasionally required to stand and walk
- Close vision, distance vision, depth perception and ability to adjust focus
- Noise level in the work environment is usually quiet
- Heavy computer use

Work Schedule:

A 40-hour workweek is standard but at times additional hours may be required to fulfill the duties and responsibilities named above.

TO BE CONSIDERED FOR THIS POSITION, PLEASE VISIT OUR WEBSITE: <http://alliancespacesystems.com/careers/> AND FILL OUT AN APPLICATION AND UPLOAD A RESUME.

All qualified applicants will receive consideration for employment without regard to race, color, religion, religious creed (including religious dress and grooming practices), national origin, ancestry, citizenship, physical or mental disability, medical condition (including cancer and genetic characteristics), genetic information, marital status, sex (including pregnancy, childbirth, breastfeeding, or related medical conditions), gender, gender identity, gender expression, age (40 years and over), sexual orientation, veteran and/or military status, protected medical leaves (requesting or approved for leave under the Family and Medical Leave Act or the California Family Rights Act), domestic violence victim status, political affiliation, and any other status protected by state or federal law.

The Company will not discharge or in any other manner discriminate against employees or applicants because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant. However, employees who have access to the compensation information of other employees or applicants as a part of their essential job functions cannot disclose the pay of other employees or applicants to individuals who do not otherwise have access to compensation information, unless the disclosure is (a) in response to a formal complaint or charge, (b) in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or (c) consistent with the contractor's legal duty to furnish information.

***Must Be A U.S. Citizen Or Greencard Holder* ITAR, 22 CFR 120.15 [U.S. Person Information](#)**

Alliance Spacesystems LLC participates in [E-Verify](#).

Equal Opportunity Employer/Protected Veterans/Individuals with Disabilities.
EEO Is the Law [Poster](#) and [Supplement](#).